



JOB DESCRIPTION

We want to attract and retain the best talent in the industry. To meet this goal, we are creating a workplace where our employees are top priority;

Feel The Energy Of...

Our Assets – Our current basins consistently see excellent results. With the addition of key acquisitions, our growth projections are extremely strong. We will remain committed to improving the quality, safety and performance of our assets.

Our Performance – We continue to demonstrate leadership in the mid-stream marketplace. We were ranked # 1 and #2 in "Customer Satisfaction" in the EnergyPoint Research, Inc. Natural Gas Midstream Services Customer Satisfaction Survey for 2006 and 2009, respectively.

Our People – Here at MarkWest, we believe our continued success depends on the quality of our employees. We believe strongly that employee satisfaction leads to customer satisfaction.

Come join our team as our **Fixed Assets Supervisor** at our Denver, CO location. This position reports to the Manager of Fixed Assets.

POSITION SUMMARY:

The Supervisor is an integral member of the Fixed Asset and Project Accounting team and is responsible for providing leadership and reviewing the work of a group of up to three professional accountants. The position is responsible for ensuring the monthly close process occurs timely and accurately and the internal financials are prepared in accordance with generally accepted accounting principles. The position also provides direct support to the Fixed Asset Manager and assists with special projects.

ESSENTIAL DUTIES/RESPONSIBILITIES:

- Review and approve assigned monthly general ledger and subledger entries, and review all assigned monthly account reconciliations for PP&E and inventory.
- Ensure transactions are recorded, reviewed, presented and supported in accordance with company policies, generally accepted accounting principles and SOX controls.
- Provide assistance and direction to staff members in carrying out their job responsibilities and group goals.

- Understand the full-range of the general ledger, fixed asset and project accounting systems functionality (e.g. Oracle). Has general knowledge of other sub-ledger systems (e.g. Oracle AP and AR).
- Responsible for interviewing, hiring, and coaching staff members.
- Set priorities and goals for group and individual staff members, performs staff member performance evaluations, and is responsible for providing training to the staff.
- Answer and resolve internal and external customer inquiries, including audit inquiries.
- Occasional travel to field locations.

SUPERVISORY DUTIES:

Yes

JOB QUALIFICATIONS:

- Bachelor's degree in accounting required.
- Five years of direct fixed asset or project accounting experience required.
- Prior supervisory experience preferred.
- Intermediate understanding of Generally Accepted Accounting Principles (GAAP).
- Advanced degree or Certified Public Accountant (CPA) license preferred.
- Ability to work under high pressure & in a fast-paced environment.
- Strong leadership and management skills.
- Excellent verbal and written communication skills.
- Proficient use of Microsoft Excel and other Microsoft Office products.
- Oracle experience in fixed asset or project subledgers preferred.
- Industry experience preferred.
- Flexible to work overtime during peak periods as needed.

WORKING CONDITIONS:

Physical Demands:

Requires sitting throughout most of the day, interspersed with short trips throughout the office as needed to file, print, etc.

Working Environment:

Primarily an office environment.

Materials and Equipment Used:

Personal computer, 10 –key, phone, fax, and copier

Interested and qualified candidates should contact us immediately to be considered for this terrific opportunity. Please send your resume to employment@markwest.com.

Please see our web site for more information www.markwest.com

MarkWest Energy Partners, L.P. is a master limited partnership engaged in the gathering, transportation, and processing of natural gas; the transportation, fractionation, marketing, and storage of natural gas liquids; and the gathering and transportation of crude oil. MarkWest has extensive natural gas gathering, processing, and transmission operations in the southwest, Gulf Coast, and northeast regions of the United States, including the Marcellus Shale, and is the largest natural gas processor in the Appalachian region.

The above statements are intended to describe the general nature and level of work for the position. They are not to be construed as an exhaustive list of all the responsibilities, duties, and skills required. All personnel may be required to duties outside of their normal responsibilities from time to time, as needed. All job descriptions are subject to change. Job functions and/or responsibilities can be amended at any time at management discretion.